

U.S. Application Instructions

1. Visit www.exxonmobil.com/apply
2. Have you completed a profile before or saved a draft profile?

YES

- Log in using the “Returning users” dialogue box on the right side of the screen
- Search for additional openings, edit your profile, update your resume using the “Resume/CV manager,” or complete a previously saved profile using “Saved drafts”
- Select the appropriate “Save” or “Submit” button to process your changes

NO

- Select “Search openings”
- Search for a “Job or Campus Folder” based on the search screen instructions
- Select the “Job or Campus Folder” to review the job description(s)
- Select “Submit to Job(s) or Campus Folder(s)”
- On the log in screen, select “Click here to create a new account”
- Review the Data Privacy Statement and select “Agree”
- Enter your e-mail address and create a password
- Upload your resume/CV and complete all relevant fields
- Select “Continue”

REMINDER

If you are a returning user and are trying to reapply to the same “Job or Campus Folder,” please search for the “Reapply” folder and post your resume/CV and profile there.